The Pavilion

Cancellation Policy

In the event of a cancellation by the client, there may be a charge payable, depending upon circumstances.

1. Notice of cancellation or re-scheduling of events must be done in writing via email to the Pavilion Manager.
2. Bookings cancelled more than 28 days in advance incur no charge.
3. Bookings cancelled up to 5 working days in advance will be charged 50% of the rental cost of the room(s).
4. Bookings cancelled up to 2 days in advance will be charged 100% of total cost of room(s) and cancellations of up to 24hrs notice will also be charged any set-up/admin charges applicable.
5. Cancellation fees may be waived if an event is re-booked for an alternative date.
6. All clients should liaise with the Pavilion Manager should a cancellation or re-scheduling be necessary.

Terms agreed by the Pavilion Management Group